

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY  
OLD BRIDGE, NEW JERSEY  
DECEMBER 10, 2025**

<b>Present:</b>	Rosemarie Rivoli	Secretary
	Joan George	Trustee
	Gina Talamo	Trustee
	Zainab Syed	Trustee
	Martha Tropeano	Mayor's Alternate
	Rocco Celentano	Supt. Of Schools' Alternate
	Christopher Parton	Attorney
	Dawn Jenkin	Library Director
	Linda Reynolds	Executive Assistant for Personnel
<b>Absent:</b>	Sara Marino	President
	Maria Nowak	Treasurer
	Frank Weber	Trustee
	Vincent Sasso	Supt. of Schools
	Debbie Walker	Mayor

The meeting was called to order at 7:00 p.m. and it was announced the meeting has been advertised in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with law.

**Regular Minutes**

**Motion:** made by Rosemarie Rivoli, seconded by Martha Tropeano, to approve the November 12, 2025 Regular Board Meeting Minutes. **Vote Yes:** Rocco Celentano, Rosemarie Rivoli, Gina Talamo, and Martha Tropeano **Abstained:** Joan George and Zainab Syed

**Executive Minutes**

**Motion:** made by Rosemarie Rivoli, seconded by Gina Talamo, to approve the October 8, 2025 Executive Session Minutes. **Vote Yes:** Rocco Celentano, Rosemarie Rivoli, Gina Talamo, and Martha Tropeano **Abstained:** Joan George and Zainab Syed

**Executive Session**

**Motion:** made by Gina Talamo, seconded by Martha Tropeano to go into executive session at 7:09 p.m. All in favor.

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to come out of executive session at 7:12 p.m. All in favor. No action was taken.

## **Social Worker Discussion**

Social Worker Lesley Moore of South Brunswick Public Library gave an overview on how social workers have been implemented into public libraries. Board members asked questions and thanked Ms. Moore for her time. Ms. Jenkin said she will start working on a job description.

### **Personnel**

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to approve the medical leave of absence from February 9, 2026 thru May 1, 2026 for Employee #1494. **Vote Yes:** Joan George, Rosemarie Rivoli, Gina Talamo, Martha Tropeano, Rocco Celentano and Zainab Syed

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to approve the medical leave of absence from December 9, 2025 thru December 31, 2025 for Employee #1400. **Vote Yes:** Joan George, Rosemarie Rivoli, Gina Talamo, Martha Tropeano, Rocco Celentano and Zainab Syed

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to accept the resignation of Per Diem Librarian Kayla Glynn effective December 10, 2025. **Vote Yes:** Joan George, Rosemarie Rivoli, Gina Talamo, Martha Tropeano, Rocco Celentano and Zainab Syed

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to approve the appointment of Part-time Librarian Kayla Glynn at an hourly rate of \$35.55 effective December 11, 2025. **Vote Yes:** Joan George, Rosemarie Rivoli, Gina Talamo, Martha Tropeano, Rocco Celentano and Zainab Syed

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to approve the appointment of Part-time Library Assistant (Circulation) Taylor Hartell at an hourly rate of \$19.38 pending background check. **Vote Yes:** Joan George, Rosemarie Rivoli, Gina Talamo, Martha Tropeano, Rocco Celentano and Zainab Syed

**Motion:** made by Martha Tropeano, seconded by Gina Talamo to approve the appointment of Per Diem Librarian Rachael McEvoy at an hourly rate of \$34.86, pending background check. **Vote Yes:** Joan George, Rosemarie Rivoli, Gina Talamo, Martha Tropeano, Rocco Celentano and Zainab Syed

### **Finance**

#### **Bill Listing**

**Motion:** made by Rosemarie Rivoli, seconded by Martha Tropeano to approve the December 10, 2025 bill listing in the amount of \$245,535.00. **Vote Yes:** Rocco Celentano, Rosemarie Rivoli, Gina Talamo and Martha Tropeano **Abstained:** Joan George and Zainab Syed

### **Old Business**

#### **South Old Bridge**

Ms. Rivoli announced a visit is planned to tour the vacant building on Marlboro Road on January 9<sup>th</sup>. Mrs. Talamo, Mr. Celentano and Ms. Jenkin stated they would be available.

## **New Business**

### **Board Member**

Ms. Tropeano announced she is resigning from the Board. Ms. Tropeano thanked the Mayor for the opportunity to serve and said she enjoyed working with everyone.

### **Superintendent**

Mr. Celentano announced the new Superintendent of Schools is Dr. Vincent Sasso. Dr. Sasso is interested in building a strong relationship between the schools and the library.

### **Book Kits**

Mr. Celentano announced the book kits sent out to the public schools have been received with a lot of excitement.

### **Artificial Intelligence Training**

Ms. Jenkin announced AI Training will be implemented in to Staff Development Day on Friday, December 19<sup>th</sup> from 10 a.m. – 12 p.m. Ms. Jenkin stated all Board Members are welcome to attend the presentation. Mr. Celentano will be conducting an AI presentation for parents in January. The Library will have monthly AI programs.

### **Director's Report**

#### **Comment Cards**

Ms. Jenkin read some of the comment cards that were submitted by patrons. Board Members suggested recognizing employees that receive compliments.

#### **Emergency Messaging Service**

Ms. Jenkin announced the Library will be subscribing to an emergency messaging service.

#### **Social Media Strategy**

Ms. Jenkin explained the Social Media Strategy. Ms. Jenkin stated the information was in the monthly Board Packet.

#### **Organization Chart**

Ms. Jenkin announced Board Members received an updated Organization Chart in their monthly Board Packet.

#### **QPA Meeting**

The Director has a QPA meeting tomorrow with the Township's Business Administrator and Chief Financial Officer.

**Public Announcement System**

Ms. Jenkin reported the PA system is still not working. Ms. Jenkin stated the vendor and manufacturer are working on a resolution.

**Committee Reports**

**Buildings & Grounds**

No report.

**Finance**

Ms. Jenkin announced she will start working on the Draft 2026 Budget.

**Outreach/Marketing**

No report.

**Personnel and Negotiations**

Ms. Jenkin reminded the Personnel Committee the non-bargaining units contracts are due.

**Policy**

No report.


**Technology**

Ms. Jenkin stated the Wi-Fi has been upgraded.

**Adjournment**

**Motion:** made by Rocco Celentano, seconded by Gina Talamo to adjourn the meeting at 8:13 p.m. All in favor.

Respectfully submitted,



Rosemarie Rivoli, Secretary  
Library Board of Trustees

Date Approved: January 14, 2026

Transcribed from tape by: Linda Reynolds

Reviewed by: Rosemarie Rivoli