

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY
OLD BRIDGE, NEW JERSEY
AUGUST 14, 2024**

Present:	Kevin Borsilli	President
	Rosemarie Rivoli	Secretary
	Frank Weber	Trustee
	Debbie Walker	Mayor
	Rocco Celentano	Supt. Of Schools' Alternate
	Christopher Parton	Attorney
	Dawn Jenkin	Library Director
	Linda Reynolds	Executive Assistant for Personnel
Absent:	Sara Marino	Vice President
	Maria Nowak	Treasurer
	Martha Tropeano	Mayor's Alternate
	Joan George	Trustee
	Zainab Syed	Trustee
Guests:	Several members of the public	

The President called the meeting to order at 7:10 p.m. and announced the meeting has been advertised in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with law.

Regular Minutes

Motion: made by Rosemarie Rivoli, seconded by Frank Weber, to approve the July 10, 2024 Regular Board Meeting Minutes. **Vote Yes:** Kevin Borsilli, Rosemarie Rivoli, Debbie Walker and Frank Weber. Rocco Celentano abstained.

Personnel

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to accept the resignation of Library Assistant Virginia LoMonaco (Passports), effective July 30, 2024. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to accept the resignation of Library Assistant Alyssa Trischetti (Circulation), effective August 22, 2024. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to approve the appointment of Per Diem Library Assistant Virginia LoMonaco at an hourly rate of \$18.49, effective August 15, 2024. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to approve the appointment of Per Diem Library Assistant Alyssa Trischetti at an hourly rate of \$18.49, effective August 23, 2024. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to approve the appointment of Staff Librarian (Youth Services) Emily LaMonica at an annual salary of \$62,962.79, pending background check. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to approve the appointment of Staff Librarian (Adult Services) Korin Rosenkrans at an annual salary of \$62,962.79, pending background check. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Motion: made by Rosemarie Rivoli, seconded by Debbie Walker to approve FMLA for Employee #1462 effective November 20, 2024. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Finance

Bill Listing

Mr. Borsilli confirmed the Treasurer did not have any questions regarding the bill listing.

Motion: made by Debbie Walker, seconded by Rosemarie Rivoli, to approve the August 14, 2024 bill listing in the amount of **\$210,230.23**. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Budget

Mr. Borsilli stated there are items he would like to discuss with the committee regarding the budget and requested it be tabled.

Motion: made by Frank Weber, seconded by Kevin Borsilli to table the 2024 Draft Budget. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Old Business

Website Duplication

Motion: made by Rosemarie Rivoli, seconded by Frank Weber to approve the website duplication proposal from Renaissance Web Solutions in the amount of \$7,995.00. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

New Business

Ms. Jenkin updated the Board on furniture in the youth area that needs replacement.

Motion: made by Debbie Walker, seconded by Rosemarie Rivoli to approve the Children's Furniture purchase from The Library Store (TLS) in the amount of \$10,196.35. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Limited Notary Policy

Ms. Jenkin updated the Board on the notary services the Library provides to the public. Ms. Jenkin explained the Library does not notarize everything and the revised policy will give more clarity. Ms. Jenkin stated they will do a six-month review.

Motion: made by Rocco Celentano, seconded by Rosemarie Rivoli to approve the revised Limited Notary Services Policy. **Vote Yes:** Kevin Borsilli, Rocco Celentano, Rosemarie Rivoli, Debbie Walker and Frank Weber

Committee Reports

Buildings & Grounds

No report.

Finance

Mr. Borsilli stated a committee meeting will be scheduled.

Outreach/Marketing

No report.

Personnel and Negotiations

No report.

Policy

No report

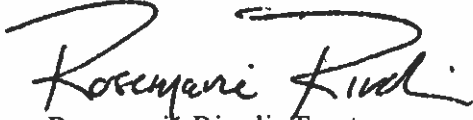
Technology

No report.

Adjournment

Motion: made by Debbie Walker, seconded by Rosemarie Rivoli to adjourn the meeting at 7:26 p.m. All in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rosemarie Rivoli". The signature is written in a cursive style with a large, sweeping initial "R".

Rosemarie Rivoli, Trustee

Library Board of Trustees

Date Approved: September 11, 2024

Transcribed from tape by Linda Reynolds

Reviewed by: Rosemarie Rivoli