

## Helpful Tips

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### Prices

**B&W pages are \$.15 each.**

**Color pages are \$.25 each.**

Preview all documents before they are sent to the printer. No changes (for example, printing in B&W instead of color or only printing certain pages) are possible at the Self Serve Print Station.

No refunds are given for incorrectly printed documents. Please see the Computer Help Desk if you need assistance.

All documents sent to the printer must be printed and retrieved 15 minutes before the library closes that day. For your privacy, any documents not printed will be automatically deleted at the end of the day.

## Library Hours

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### Central Branch

Monday	10 AM – 9 PM
Tuesday	10 AM – 9 PM
Wednesday	10 AM – 9 PM
Thursday	10 AM – 9 PM
Friday	10 AM – 9 PM
Saturday	10 AM – 5 PM
Sunday	12 PM – 5 PM

### Laurence Harbor Hours (Amboy Bank branch)

Tues.	10 AM – 6PM
Wed.	12 PM – 8PM
Thurs.	10 AM – 6PM
Sat.	10 AM – 5PM

## Mobile Print

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You can scan this QR code with your cellphone's camera to go directly to the upload website:



## Send Via Email

To print an email message or attachment, simply send or forward your email to:

**Black and White:**  
**obcentral-bw@ewprints.com**

**Color:**  
**obcentral-color@ewprints.com**

Once you receive a confirmation email, then print and retrieve your documents at the Self Service Print Station.

## Upload Online

Go to  
<https://www.oldbridgelibrary.org/print>

1. Upload your documents
2. Choose your print settings
3. Pay with cash (no bills larger than \$20)
4. Release your job at the self-service kiosk at the Old Bridge Library and take your print job from the printer

PRINT CART   PAYMENT   PRINT   English

Printer name: Old Bridge Public Library

Preview   Color   Copies   Settings   Price

Click here to select and upload a file ...

TOTAL NUMBER OF PAGES: 0   TOTAL PRICE: 0 USD

Accept Terms and Conditions

CONTINUE

Print service delivered via: Princh AS / Sparredals Alle 22 / DK-8200 Viborg / CVR: 37833700 by Old Bridge Public Library / Old Bridge Plaza 1 / 0802 Old Bridge / 1 916-7661-5000

## Print from a Library Computer

To print a document from one of the library's public computers, open the document and print it from the program you are using (usually selecting *File > Print* from the menu options or clicking a printer icon).

Complete the print process by releasing your documents at the Self Service Print Station.

## The Self-Service Print Station



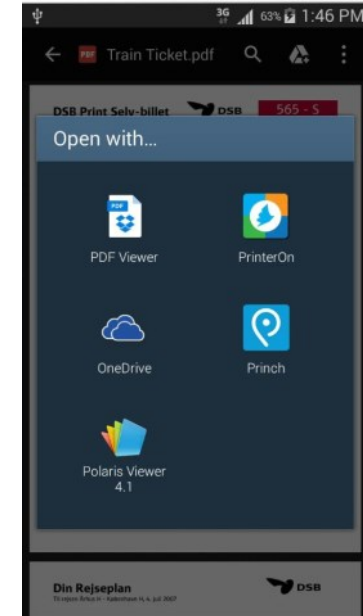
At the Self Service Print Station, click **Release My Print Jobs**. Enter your library card number, guest pass number, or email address and click ok.

Select the files you want to print, add coins or small bills (\$1 and \$5), and click the print icon at the top left of the screen. Your document(s) will now be printed.

Documents not printed fifteen minutes before the library closes will be deleted.

## Princh Mobile App

To print from a mobile device, install the Princh app. It is available in the Apple App store and on Google Play.



Open the document, open the share menu, select Princh, and then scan our QR code on the printer, or enter the printer number **106186**, Choose your print settings, and then print and retrieve your documents at the Self Service Print Station.

For more help, please visit the library's Computer Help Desk or go to:  
**[www.oldbridgelibrary.org](http://www.oldbridgelibrary.org)**