

**Old Bridge Public Library
Board of Trustees Meeting
December 13, 2023**

7:00 P.M.

REVISED

- I. Call to Order and Statement of Compliance with Open Public Meetings Act, N.J.S.A. 10:4-8 et seq. as revised: "This meeting has been advertised in accordance with the New Jersey Open Public Meetings Act, and is publicly accessible in accordance with law."
- II. Roll Call
- III. Salute to Flag
- IV. Executive Session
- V. Minutes
 - a. Approval of the Regular Meeting Minutes of November 15, 2023 – **Motion Required**
- VI. Personnel
 - a. Approve 2024 Individual Employment Agreement, Linda Reynolds, Executive Assistant for Personnel – **Motion Required**
 - b. Approve 2024 Individual Employment Agreement, Irene Maag, Executive Assistant for Finance – **Motion Required**
 - c. Ratify Memorandum of Agreement with AFSCME Local 3231-001, Supervisory Unit, for 2024-2026 Collective Bargaining Agreement – **Motion Required**
 - d. Removal of 10% out-of-title work stipend for building opening and closing duties, Laurence Harbor Branch, effective December 31, 2023. – **Motion Required**
 - e. Approve 10% out-of-title work stipend for Lauren Parnagian to assume additional building opening and closing duties, Laurence Harbor Branch, effective January 2, 2024– **Motion Required**
- VII. Finance
 - a. Action on December 13, 2023 bill listing in the amount of **\$266,781.51**. – **Motion Required**

- b. Transfer of \$557,080 to the Capital Fund as specified on the 2023 budget. – **Motion Required**

VIII. Old Business

IX. New Business

- a. Approve the Program Agreement with Creative Stitch Studio in the amount of \$7,600. – **Motion Required**
- b. Approve \$17,550 for Mind's Eye to run additional cable for internet access. – **Motion Required**
- c. Approve up to \$10,000 to replace and install the technology tower equipment. – **Motion Required**
- d. Approve \$8,166 to replace Circulation computers and create a high capacity computing station for communal staff use that will run data heavy software. – **Motion Required**

X. Director's Report

XI. Committee Reports

- a. Building & Grounds
- b. Finance
- c. Outreach/Marketing
- d. Personnel/Negotiations
- e. Policy
- f. Technology

XII. Public Comments

XIII. Adjournment - Next Meeting: January 10, 2024