

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY
OLD BRIDGE, NEW JERSEY
JULY 14, 2021**

Present:	Barbara Cannon	President
	Joan George	Vice President
	Maria Nowak	Treasurer
	Zainab Syed	Secretary
	Owen Henry	Mayor
	Frank Weber	Trustee
	Annette Kwiecinski	Trustee
	Felisha McEachern	Interim Library Director
	Linda Reynolds	Executive Assistant for Personnel
Absent:	Kevin Borsilli	Trustee
	Rocco Celentano	Supt. of Schools' Alternate
	Sam Rizzo	Mayor's Alternate
Guests:	Library Attorney Christopher Parton Joe Korman of PC Visions Several Library Staff Members via Zoom	

The President called the meeting to order at 7:00 p.m. and announced the meeting has been advertised in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with the Open Public Meetings Act and the Department of Community Affairs Local Finance Notice 2020-21.

Minutes

Motion: made by Joan George, seconded by Zainab Syed to approve the June 9, 2021 Regular Board Meeting Minutes. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Zainab Syed and Frank Weber. Mayor Henry abstained.

Motion: made by Joan George, seconded by Zainab Syed to approve the June 9, 2021 Executive Session Minutes. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Zainab Syed and Frank Weber. Mayor Henry abstained.

Motion: made by Joan George, seconded by Frank Weber to approve the June 15, 2021 Special Meeting Minutes. **Vote Yes:** Barbara Cannon, Joan George, Zainab Syed and Frank Weber. Mayor Henry, Annette Kwiecinski and Maria Nowak abstained.

Motion: made by Joan George, seconded by Frank Weber to approve the June 15, 2021 Special Executive Minutes. **Vote Yes:** Barbara Cannon, Joan George, Zainab Syed and Frank Weber. Mayor Henry, Annette Kwiecinski and Maria Nowak abstained.

Personnel

Motion: made by Joan George, seconded by Frank Weber to table Personnel until after the executive session. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Zainab Syed, Frank Weber and Mayor Henry.

Finance

Motion: made by Maria Nowak, seconded by Annette Kwiecinski, to approve the July 14, 2021 bill listing in the amount of \$131,154.51. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Zainab Syed and Frank Weber. Mayor Henry abstained.

Old Business

Virtual Programming Update

Ms. McEachern stated that there were no updates and will be meeting with staff to come up with new Virtual Programming.

New Business

Directors Report

Re-opening

Ms. McEachern stated that it is good to have staff and the public back in the Library. Ms. McEachern indicated Patrons are happy to be back and are asking about programs.

Curbside Pick-up

Ms. McEachern announced since the full reopening of the Library there haven't been any requests for curbside service but would like to keep the service available.

Passports

Ms. McEachern announced the Passport scheduling software is working well and that it allows patrons to leave reviews.

Youth Services

Ms. McEachern stated that Youth Services continues to offer virtual Story Time and weekly in-person Story Times, but would like to increase the in-person Story Times to more than just weekly.

Motion: made by Joan George, seconded by Frank Weber, to go into Executive Session at 7:17 p.m. to discuss matters of personnel. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Zainab Syed, Frank Weber and Mayor Henry.

The Board came out of executive session at 7:55 p.m. The following action was taken:

Motion: made by Barbara Cannon, seconded by Frank Weber, to accept the resignation of Library Assistant Katherine Dennison (Circulation), effective July 3, 2021. **Vote Yes:** Barbara

Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Sam Rizzo, Zainab Syed, Frank Weber.

Motion: made by Barbara Cannon, seconded by Frank Weber, to approve the new appointment of Substitute Library Assistant Katherine Dennison, effective July 15, 2021, at an hourly rate of \$17.34. **Vote Yes:** Barbara Cannon, Annette Kwiecinski, Sam Rizzo, Zainab Syed, Frank Weber. **Vote No:** Joan George and Maria Nowak

Motion: made by Barbara Cannon, seconded by Frank Weber, to accept the resignation of Library Page Erin Reilly, effective July 14, 2021. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Sam Rizzo, Zainab Syed, Frank Weber.

Motion: made by Barbara Cannon, seconded by Frank Weber, to approve the new appointment of Substitute Library Page Erin Reilly, effective July 15, 2021 at an hourly rate of \$12.00. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Sam Rizzo, Zainab Syed, Frank Weber.

Motion: made by Barbara Cannon, seconded by Frank Weber, to accept the resignation of Managing Librarian Cynthia Robbins (Acquisitions), effective July 24, 2021. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Sam Rizzo, Zainab Syed, Frank Weber.

Committee Reports

Personnel/Negotiations

Dr. George stated that there will be some necessary reorganization due to the resignation of Managing Librarian Cynthia Robbins.

Motion: made by Joan George, seconded by Frank Weber, to approve the reassignment of Amy Trombetta to Interim Supervisor of Acquisitions, effective July 15, 2021. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Sam Rizzo, Zainab Syed, Frank Weber.

Motion: made by Joan George, seconded by Frank Weber, to approve the appointment of Librarian Dena Price to Interim Managing Librarian of Adult Services, effective July 15, 2021. **Vote Yes:** Barbara Cannon, Joan George, Annette Kwiecinski, Maria Nowak, Sam Rizzo, Zainab Syed, Frank Weber.

Finance

Mrs. Nowak announced she is in the process of completing Draft 2021 Budget and will be forwarding it to Mr. Weber.

Outreach/Marketing

No report.

Policy

No report.

Technology

No report

Buildings & Grounds

No report.

Re-opening Committee

No report.

Monthly Board Meetings

Mrs. Cannon stated that she would like to have the August 11, 2021 Board meeting in-person. Mr. Parton advised that under the Department of Community Affairs Regulations, the Board is empowered while the Governor has a State of Emergency in effect, as a public agency, it may choose to meet via Zoom, but only if it is done for safety reasons. Mr. Parton feels that they will be compelled to return to in-person meetings for August 11, 2021.

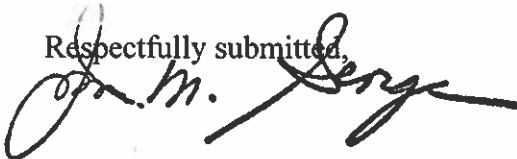
Public Comments

Member of the Public Mr. Patrick Garvey-Mitchell stated that he had sent a letter to the Board. Mrs. Cannon commented that she just received it and will share it with the Board. Mrs. Cannon thanked him for his letter.

Adjournment

Motion: made by Frank Weber, seconded Zainab Syed to adjourn the meeting at 8:05 p.m. All in favor

Respectfully submitted,



Joan George, Vice President

Library Board of Trustees

Date Approved: August 18, 2021

Transcribed from tape by Irene Maag and Linda Reynolds

Reviewed by: Felisha McEachern and Joan George