

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES OF THE OLD BRIDGE PUBLIC LIBRARY
OLD BRIDGE, NEW JERSEY
MARCH 10, 2021**

Present:	Barbara Cannon	President
	Maria Nowak	Treasurer
	Zainab Syed	Secretary
	Rocco Celentano	Supt. of Schools' Alternate
	Sam Rizzo	Mayor's Alternate
	Frank Weber	Trustee
	Kevin Borsilli	Trustee
	Nancy Cohen	Interim Library Director
	Linda Reynolds	Executive Assistant for Personnel
Absent:	Joan George	Vice President
	Annette Kwiecinski	Trustee
Guests:	Library Attorney Christopher Parton	
	Joe Korman of PC Visions	
	Several Library Staff Members via Zoom	

The President called the meeting to order at 7:00 p.m. and announced the meeting has been advertised in accordance with the Open Public Meetings Act, and is publicly accessible in accordance with the Open Public Meetings Act and the Department of Community Affairs Local Finance Notice 2020-21.

Minutes

Motion: made by Frank Weber, seconded by Kevin Borsilli to approve the February 10, 2021 Board Meeting Minutes. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber

Motion: made by Frank Weber, seconded by Rocco Celentano, to approve the February 10, 2021 Executive Session Board Minutes. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber

Finance

Motion: made by Maria Nowak, seconded by Kevin Borsilli, to approve the March 10, 2021 bill listing in the amount of \$140,899.06. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber

Old Business

Virtual Programming Update

Mrs. Cohen updated the Board on the virtual programs hosted by the Library. Librarian Dena Price held a virtual Antiques Roadshow today with 10 attendees. Mrs. Price will be holding another virtual event called Choosing to Become an Organ Donor on March 23, 2021. Mrs. Cohen stated on April 28, 2021 there will be a program on Victory Gardens. Mrs. Price is in talks with up-and-coming science fiction writer Neil Sharpson. Mr. Sharpson will be hosting a virtual program free of charge speaking about his book and writing career. Mrs. Cohen announced Librarian Jackie Kulesa's Take Home Activity Kits for Kids program has proven to be successful.

Removing Furniture and Fixtures from Laurence Harbor

Mrs. Cohen informed the Board that she had met with three companies for estimates on cleaning and boxing the collection. Mrs. Cohen stated she has only received one estimate from ServPro. ServPro will return to the Laurence Harbor Branch tomorrow to remove the security camera and Sensource door counter free of charge. Both will be used as back-ups at the Central Library.

Technology Consultant for Library Needs

Mr. Borsilli announced the Technology Committee met last week and conducted an audit review of the four quotes received. Mr. Borsilli stated that it was narrowed down to two vendors. The Technology Committee would like these two vendors to provide specifics on what the committee determined is needed and expects that both quotes will be comparable. Mr. Borsilli feels that the committee should receive this information in the next week and that the committee should be ready to give the board its recommendation within the following week.

New Business

Mrs. Cannon announced Manager Felisha McEachern filled in for Interim Director Nancy Cohen from March 2, 2021 to March 8, 2021, while Mrs. Cohen was away. It was agreed a stipend of \$150 per day would be compensated to Ms. McEachern retroactively.

Motion: made by Maria Nowak, seconded by Zainab Syed to approve the retroactive payment of a stipend in the amount of \$150.00 per day to Manager Felisha McEachern, acting in place of the Interim Director from March 2, 2021 to March 8, 2021. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber

Directors Report

Mr. Weber suggested that the discussion about the purchase of an electrostatic cleaning machine take place in Executive Session. Mr. Weber asked for clarification on the Total Curbside Patron Pick-ups versus the Total Items Borrowed. Mrs. Cohen advised that the curbside statistics are solely based on the number of patrons who utilized curbside pick-up and that the total items borrowed does not show a distinction as to whether these items came from Central or through the library consortium. Mrs. Cohen will follow up with LMxAC.

Committee Reports

Buildings & Grounds

No report.

Finance

No report.

Outreach/Marketing

No report.

Policy

No report.

Technology

Mr. Borsilli gave the technology updates earlier in the meeting.

Personnel

No report.

Executive Session

Motion: made by Rocco Celentano, seconded by Zainab Syed, to go into Executive Session at 7:30 p.m. to discuss matters of personnel and potential litigation. All in favor

The Board came out of executive session at 8:07 p.m. The following action was taken:

Motion: made by Frank Weber, seconded by Maria Nowak to approve the appointment of Manager Felisha McEachern, as Acting Director for the period of March 29, 2021 through May 15, 2021 at the supplemental rate of \$250.00 per day. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber

Motion: made by Frank Weber, seconded by Kevin Borsilli to approve the start date of March 17, 2021 for the newly appointed Custodian Robert Urbanski, subject to a successful background check which is still pending with the state. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber



Board Comments

Mrs. Cannon announced that the Library will be open on Tuesday, March 16, 2021 for browsing and computer appointments. Advertisements will be going out to let the public know. She stated that there are also plans to utilize the outdoors once the weather improves.

Public Comments

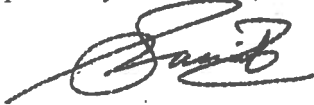
Librarian Jackie Kulesa stated that it was great news that the Library will be reopening. Mrs. Kulesa asked that the Board consider bringing more staff back.

Library Patron Mr. Patel thanked the Board for the opportunity to speak and was happy to hear that the Library will be reopening for browsing.

Adjournment

Motion: made by Kevin Borsilli, seconded by Rocco Celentano to adjourn the meeting at 8:16 p.m. **Vote Yes:** Kevin Borsilli, Barbara Cannon, Rocco Celentano, Maria Nowak, Sam Rizzo, Zainab Syed and Frank Weber

Respectfully submitted,



Zainab Syed, Secretary

Library Board of Trustees

Date Approved: April 14, 2021

Transcribed from tape by Irene Maag and Linda Reynolds

Reviewed by: Nancy Cohen and Zainab Syed