

Old Bridge Public Library Board of Trustees Meeting

November 13, 2019

REVISED
7:00 P.M.

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Minutes
 - a. Approval of Regular Board Minutes of October 10, 2019.
Motion Required
 - b. Approval of Executive Session Minutes of October 10, 2019.
Motion Required
- V. Old Business
 - a. QuickBooks
 - b. Digitation for Historical Society Newspaper
 - c. Reorganization
 - d. Continued Staff Lateness
 - e. Contract with Zenith
 - f. Safety Measures
 - Bathroom Emergency Lights
 - g. Staff/Trustee Training
 - h. Procedures for Handling Difficult Situation
 - i. Improve Communication
- VI. New Business
 - a. Fine Fee Initiatives
- VII. Director’s Report
- VIII. Committee Reports
 - a. Building & Grounds
 - b. Finance
 - c. Outreach/Marketing
 - d. Personnel/Negotiations
 - e. Policy
 - f. Technology

IX. Personnel

- a. Resignation of Substitute Passport Agent Lydia Kircher effective November 13, 2019. **(Motion Required)**
- b. New Appointment of Part-time Passport Agent Lydia Kircher effective November 14, 2019 at an hourly rate of \$17.00. **Motion Required**
- c. Resignation of Managing Librarian Jonathan Upton effective December 3, 2019. **Motion Required**
- d. Rescind Library Page Job Offer from Angelique Chambers due to illness. **Motion Required**

X. Finance

- a. Action on November 13, 2019 bill listing in the amount of **\$193,516.33. Motion Required**

XI. Public Comments

XII. Adjournment – Next Meeting: December 11, 2019