

**Old Bridge Public Library
Board of Trustees Meeting
December 4, 2018**

7:00 P.M.

- I. Call to Order and Sunshine Law Statement: “The meeting has been advertised and will be conducted in accordance with the Sunshine Law.”
- II. Roll Call
- III. Salute to Flag
- IV. Old Business
 - a. Laurence Harbor Branch
 - b. Roof Leaks/Repairs
 - c. Operational Audit
 - d. Outside Walkways/Planting
 - e. Strategic Plan – South Old Bridge
 - f. HVAC
 - g. Weekly Digital Showings
 - h. Passports/Travel Agencies
 - i. Digital Resources Only Cards
 - j. Camera Footage of Library Programs
 - k. Friends Group
 - l. Additional Advertising for Kanopy and Idea Farm
- V. New Business
 - a. 2019 Board of Trustees Monthly Meeting Schedule. **Motion Required**
 - b. 2019 Library Holiday Schedule. **Motion Required**
- VI. Director’s Report
- VII. Committee Reports
 - a. Building & Grounds
 - b. Finance
 - c. Outreach/Marketing
 - d. Personnel/Negotiations
 - e. Policy
 - f. Technology

- VIII. Personnel
 - a. Closed Session

- IX. Approval of Minutes of November 14, 2018 Meeting

- X. Financial
 - a. Action on December 4, 2018 bill listing in the amount of **\$197,547.70. Motion Required**
 - b. Replenish the Sick Leave Account in the amount of \$45,000 for future retirees' funds to be transferred from the Payroll line item. **Motion Required**
 - c. Proposed 2019 Budget. **Motion Required**

- XI. Comments

- XII. Adjournment
 - a. Next meeting: January 9, 2019